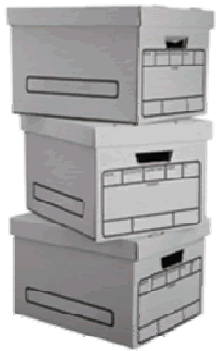


Document Imaging Services...

- Reduces filing cost
- Decreases human error in storage procedures
- Reduces distribution costs
- Protects information
- Improves searching, retrieving, grouping, and storing of information
- Enables data back-up disaster recovery and preservation programs



ALLIANCE
IMAGING TECHNOLOGIES

- Free comprehensive needs analysis
- Complete project planning and estimating
- Secure shipment and storage of your documents
- Complete inventory and tracking of all files
- Careful preparation and handling of your documents
- Secure scanning of your documents
- Online document management
- Timely turn around and delivery

1418 Baltimore Street, Suite 12
Hanover, PA 17331

Phone: 888-869-1018
info@allianceimagingtech.com
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Document Imaging Services



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Document Imaging Services

Many of our clients are faced with the significant challenge of managing years of accumulated documents. At Alliance Imaging Technologies, we help make the valuable information stored in these pages easily accessible by a process known as "Document Imaging" — the conversion of paper records to electronic images via a computer system and scanner. When these valuable information resources are converted from a traditional paper-based system, the resulting improvements in accessibility, office productivity, and information distribution can be quite dramatic.



Scanning Services

- Filing Cabinets
- Storage Boxes
- Binders
- Books
- Publications



Standard Document Formats

- TIFF: (multipage, Unpacked, CCITT Group 3/4, PackBits, JPEG, ZIP, LZH)
- Image-based PDF
- Windows Bitmap, BMP
- Zsoft PCX
- CompuServe GIF
- JPEG / JPEG 2000
- Portable Network Graphics, PNG

4-Step Verification Process

1. Documents inspected and inventoried before being placed in secure warehouse
2. Documents are prepared and fed individually
3. Images are checked against originals for accuracy while blanks are removed
4. Images are verified to ensure no document has been missed

Documents	Media Type
30	3 1/2" Floppy
16,000	CD-ROM
105,000	DVD-ROM
5,800,000	250 GIG Hard Drive



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